



GOVERNMENT OF INDIA  
MINISTRY OF CORPORATE AFFAIRS

DEAR CORPORATES,

TO AVOID LAST MINUTE RUSH AND SYSTEM CONGESTION ON THE MCA21 PORTAL ON ACCOUNT OF FILINGS UNDER THE COMPANY LAW SETTLEMENT SCHEME, 2014 ENDING ON 15.10.2014 AND ANNUAL FILINGS DURING OCTOBER / NOVEMBER 2014, COMPANIES ARE REQUESTED TO FILE THEIR BALANCE SHEET AND ANNUAL RETURN EARLY WITHOUT POSTPONING IT TO THE LAST DAYS.

DURING THIS PERIOD THE CORPORATE SEVA KENDRA / HELP DESKS (Ph. No. 0124-4832500) WOULD GIVE PRIORITY TO E-FILING/ ANSWERING QUERIES OF COMPANIES FOR FILING BALANCE SHEET AND ANNUAL RETURN.

KINDLY PLAN YOUR FILING ACCORDINGLY.

**MCA: Corporate Growth with Enlightened Regulation**