

**No PFG(943)/08-Admn.I**  
**Government of India**  
**Ministry of Corporate Affairs**

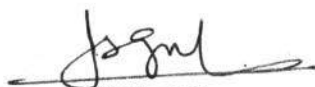
'A' Wing, 5<sup>th</sup> Floor, Shastri Bhavan,  
New Delhi Dated the 01<sup>st</sup> June, 2011.

**OFFICE ORDER**

In partial modification of this Ministry's office order of even number dated 25<sup>th</sup> May, 2011 the work flow between the concerned officers during the modified leave period of US(BPB) [i.e. w.e.f. 20.06.2011 to 01.07.2011] will be as under:

Name	Work allocated	Link Officer	Remarks
Shri Anil Kumar US(AK)	Budget	US(RCT)	US(RCT) will look after the work of Budget Section.
	IFD	US(JSG)	US(JSG) will look after the work of IFD.
Shri G.P.Sarkar US(GPS)	General	US(BPB) (on leave from 20.06.2011 to 01.07.2011)	During the leave period of US(BPB), DS(BKM) will directly look after the work of General Section and I.C. For the remaining period US(BPB) will look after the work of General Section and I.C as Link Officer.
	I.C.		
Shri B.P.Bimal US(BPB)	I.E.P.F.	US(GPS) (on training)	During the leave period of US(BPB) and the link officer being on training DD(SS) will look after the work of I.E.P.F.
	I.G.M.	US(GPS) (on training)	During the leave period of US(BPB) and the link officer being on training Dir(AK) will directly look after the work of I.G.M,

2. This issues with the approval of Competent Authority.

  
(J.S.Gupta)

Under Secretary to the Govt. of India

1. Shri Alok Kumar, Director, MCA
2. Shri B.K.Malhotra, Deputy Secretary, MCA
3. US(JSG)/US(RCT)/US(BPB)/US(AK)/US(GPS)/DD(SS)
4. All Officers/ Sections of the Ministry
5. e-Governance Cell to place it on MCA website under the miscellaneous column.
6. Guard file.